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28/03/19.

Sr. Adv. AccSDP

**KARBI ANGLONG AUTONOMOUS COUNCIL
DEPARTMENT OF INFORMATION TECHNOLOGY
KAAC :: SECRETARIAT
DIPHU - 782460.**

19 MAR 2019



No. No. KAAC/IT-139/2018-19/46,

Dated: Diphu the 8th March, 2019.

To,

✓ The Deputy Project Director,
ARIAS Society, Khanapara.

Dilip Rabha
F. Akhbar

Sub : Submission of Time Frame and user charges for notified services under ARTPS Act, 2012.

Sir,

With reference to the above, I am directed to furnish herewith the Time frame and user charges for notified services under ARTPS Act, 2012 duly filled up in Format as sought for.

This is for favour of your kind information.

Enclo: 2 (Two) Sheets.

Yours faithfully,

Secretary & Nodal Officer, ARIASS
Karbi Anglong Autonomous Council,
D I P H U.

Memo No. No. KAAC/IT-139/2018-19/46-A,

Dated: Diphu the 8th March, 2019.

Copy to :-

1. P.A. to the Hon'ble Chief Executive Member, KAAC, Diphu for kind appraisal of the Hon'ble C.E.M.
2. P.A to the Principal Secretary, KAAC, Diphu for kind information of the Principal Secretary.
3. Office File.

sd/-

Joint Secretary & Nodal Officer, ARIASS
Karbi Anglong Autonomous Council,
D I P H U.

Time Frame and User Charges for ARTPS Notified Services under the Jurisdiction of Karbi Anglong Autonomous Council, Diphu.

Sl. No.	Department	Notified Public Service	1.Designated Public Servant (DPS) 2.Appellate Authority (AA) 3.Reviewing Authority (RA)	Stipulated time limit for providing the service(Days)	Time Limit for disposal by Appellate Authority (Days)	Time limit for disposal by the Reviewing Authority (Days)	User Charges, if any (in Rupees)
1	Health & Family Welfare	Birth Certificate in rural areas.	1. Additional Chief Medical & Health Officer 2. Joint Director of Health Services 3. Secretary i/C, Health & Family Welfare, KAAC, Diphu	15 (Fifteen)days.	30 (Thirty) days.	30 (Thirty) days.	1)Free upto 21 days. 2) Fine of Rs.2/- per day upto 30 days. If not submitted within 21 days.
2		Death Certificate in rural areas.	1. - do - 2. - do - 3. - do -	15(Fifteen) days.	30 (Thirty) days.	30 (Thirty) days.	1) Free upto 21 days. 2) Fine of Rs.2/- per day upto 30 days. If not submitted within 21 days.
3		NOC for delayed registration of Birth Certificate.	1. - do - 2. - do - 3. - do -	15 (Fifteen) days.	30 (Thirty) days.	30 (Thirty) days.	Rs.10/-
4		NOC for delayed registration of Death Certificate.	1. - do - 2. - do - 3. - do -	15(Fifteen) days.	30 (Thirty) days.	30 (Thirty) days.	Rs.10/-
5		Disability Certificate.	1. - do - 2. - do - 3. - do -	15 (Fifteen) days from the date of examination by the HOD of the Dept. of Medical College/ Specialist Doctor of the Hospital/Meeting of Medical Board of the District.	30 (Thirty) days.	30 (Thirty) days.	Nil.

Sl. No.	Department	Notified Public Service	1.Designated Public Servant (DPS) 2.Appellate Authority (AA) 3.Reviewing Authority (RA)	Stipulated time limit for providing the service(Days)	Time Limit for disposal by Appellate Authority (Days)	Time limit for disposal by the Reviewing Authority (Days)	User Charges, if any (in Rupees)
6	Land Revenue	Certified copies of Jamabandi.	1.Assistant Revenue Officer 2.Secretary i/C, Land & Revenue, KAAC, Diphu 3.Secretary, KAAC, Diphu	5 (Five)days.	30 (Thirty) days.	30 (Thirty) days.	Rs.20/- for first page and Rs.10/- for subsequent pages.
7		Certified copies of Citha.	1. - do - 2. - do - 3. - do -	5 (Five)days.	30 (Thirty) days.	30 (Thirty) days.	Rs.20/- for first page and Rs.10/- for subsequent pages.
8		Trace Map.	1. - do - 2. - do - 3. - do -	7 (Seven) days.	30 (Thirty) days.	30 (Thirty) days.	Rs.20/-
9		Land Valuation Certificate.	1. - do - 2. - do - 3. - do -	15(Fifteen) days.	30 (Thirty) days.	30 (Thirty) days.	Rs.20/-
10		Non-Encumbrance Certificate.	1. - do - 2. - do - 3. - do -	15(Fifteen) days.	30 (Thirty) days.	30 (Thirty) days.	Rs.20/- in addition of searching fees.


 Principal Secretary,
 Karbi Anglong Autonomous Council,
 DIPHU


 Joint Secretary & Nodal Officer, ARIASS,
 Karbi Anglong Autonomous Council,
 DIPHU