

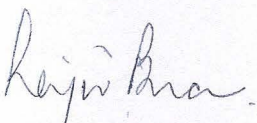
**GOVERNMENT OF ASSAM
ADMINISTRATIVE REFORMS AND TRAINING DEPARTMENT
DISPUR, GUWAHATI-6**

ORDER BY THE GOVERNOR

NOTIFICATION

Guwahati ,Dated 10th April,2013

No.AR 69/2011/Pt-II/96 /In exercise of powers
conferred under section 4 of the Assam Right to Public Services Act, 2012
(Assam Act No IX of 2012), the State Government hereby notifies following
Services for delivery pursuant to the provisions of the Act, as per enclosed
Appendix -1.


(Rajiv Bora)

Principal Secretary to the Government of Assam

**FINAL LIST OF SERVICES TO BE NOTIFIED IN INITIAL PHASE UNDER THE ASSAM RIGHT TO PUBLIC SERVICES
ACT, 2012**

| Sl. No | Name of service | Concerned Deptt. |
|---------------|--|----------------------------|
| 1 | Office Mutation | Revenue |
| 2 | Certified copy of Jamabandi or Record of Rights/Chitha | |
| 3 | Registration of documents in Sub-Registrar office under Registration Act, 1908 | |
| 4 | Issuance of Non Encumbrance Certificate | |
| 5 | Issuance of Certified copy of Registered document | |
| 6 | Issuance of Marriage Certificate | |
| 7 | Issuance of certified copy of Mutation (Registration) order / Miscellaneous case order | |
| 8 | Perfect Partition | |
| 9 | Issue of duplicate Mark sheet by SEBA/AHSEC/State Madrassa Education Board | Secondary Education |
| 10 | Issue of Duplicate Pass Certificate by SEBA/AHSEC/State Madrassa Education Board | |
| 11 | Issue of Migration Certificate by SEBA/AHSEC | |
| 12 | Issue Birth certificate | GDD |
| 13 | Delayed Registration of Birth | |
| 14 | Issue Death Certificate | |
| 15 | Delayed Registration of Death | |
| 16 | Decision on Application for Building construction in urban areas (Up to G+2) | |
| 17 | Issuance of Trade license under the Guwahati Municipal Act, 1971 | |
| 18 | Issuance of Certified copies of public documents | |
| 19 | Municipal Holding Certificate | |

| | | |
|----|---|--------------------------------|
| 20 | Holding Mutation | |
| 21 | Learner license for Transport | Transport |
| 22 | Learner license for Non-Transport | |
| 23 | Driving License for Transport | |
| 24 | Driving License for Non-Transport | |
| 25 | Vehicle Registration for Transport | |
| 26 | Vehicle Registration for Non-Transport | |
| 27 | Duplicate Driving license | |
| 28 | Duplicate Vehicle Registration for Transport | |
| 29 | Duplicate Vehicle Registration for Non-Transport | |
| 30 | Birth Certificate in Rural areas | |
| 31 | Death Certificate in Rural areas | |
| 32 | Delayed Registration of Birth in Rural areas | |
| 33 | Delayed Registration of Death in Rural areas | |
| 34 | Issuance of Disability Certificate | |
| 35 | Issuance of SC certificate | WPT&BC |
| 36 | Issuance of Non-creamy layer certificate | |
| 37 | Next of Kin Certificate | GAD |
| 38 | Registration of name in Employment Exchange | Labour & Employment |
| 39 | Registration of the Establishment under Assam Shops & Establishment Act, 1971 | |
| 40 | Renewal of Registration Certificate of the Establishment under Assam Shops & Establishment Act, 1971 | |
| 41 | Issuance of Duplicate copy of Registration Certificate of the Establishment under Assam Shops & Establishment Act, 1971 | |
| 42 | Registration of co-operative societies under | |

| | | |
|----|---|---------------------|
| | Co-operative Societies Act, 2007 | Co-operation |
| 43 | Issuance of Permanent Resident Certificate (PRC) for higher education | Political |
| 44 | Issuance of Residential Status Certificate/ Report for Kisan Seva Kendra Dealership under Indian Oil Corporation Ltd. | |
| 45 | Issuance of NOC for fire safety of building | Home |
| 46 | Renewal of NOC for fire safety of building | |
| 47 | Issuance of Fire Attendance Certificate | |
| 48 | Application of registration under Rule 13(1) of The Assam Value Added Tax Act, 2005 | Finance |
| 49 | Application for grant of declaration in forms C or F under Rule 12 of the CST (Registration & Turnover) Rules, 1957 | |
| 50 | Post mortem report | AH&V |
| 51 | Valuation certificate of animal/bird for insurance | |
| 52 | Birth Certificate in Urban areas other than GMC area | UDD |
| 53 | Death Certificate in Urban areas other than GMC area | |
| 54 | Delayed Registration of Birth in Urban areas other than GMC area | |
| 55 | Delayed Registration of Death in Urban areas other than GMC area | |