20192283

# KARBI ANGLONG AUTONOMOUS COUNCILS DEPARTMENT OF INFORMATION TECHNOLOGICAL STREET, STRE

KAAC :: SECRETARIAT DIPHU – 782460.

No. KAAC/IT-31/2017-18/142,

Dated Diphu, the 20<sup>th</sup> June, 2019.

Sr. Adv. Accept

To,

The State Project Director,
ARIAS Society, Agriculture Complex,

Khanapara, G.S Road, Guwahati-22.

Sub

Submission of DPS, AA, RA and Time Line & User Charges for notified services

under ARTPS Act, 2012.

Sir,

With reference to the subject cited above, I am directed to submit herewith Designated Public Servant(DPS), Appellate Authority(AA), Reviewing Authority(RA) and Time Line & User Charges for notified services of Revenue Department under ARTPS Act, 2012 under the jurisdiction of Karbi Anglong Autonomous Council, Diphu.

This is for favour of your kind information and necessary action.

Enclo:

As stated above.

Yours faithfully,

Joint Secretary & Nodal Officer, ARIASS Karbi Anglong Autonomous Council, DIPHU.

Memo No. KAAC/IT-31/2017-18/142-A, .Copy to :-

Dated Diphu, the 20<sup>th</sup> June, 2019.

- 1. P.A to the Hon'ble Chief Executive Member, KAAC, Diphu for kind appraisal of the Hon'ble CEM.
- 2. P.A to the Hon'ble Executive Member, i/c Land & Revenue, KAAC, Diphu for kind appraisal of the Hon'ble EM.
- 3. P.A to the Principal Secretary, KAAC, Diphu for kind information of the Principal Secretary.
- 4. The Secretary, i/c Land & Revenue Deptt, KAAC, Diphu for kind information.
- 5. The Deputy Secretary, i/c IT Department, KAAC, Diphu for kind information.
- 6. Office File.

Joint Secretary & Nodal Officer, ARIASS Karbi Anglong Autonomous Council, DIPHU.

## Time Frame and User Charges for ARTPS Notified Services of Land & Revenue Department under the Jurisdiction of Karbi Anglong Autonomous Council, Diphu.

SI. No.	Department	Notified Public Service	1.Designated Public Servant (DPS) 2.Appellate Authority (AA) 3.Reviewing Authority (RA)	Stipulated time limit for providing the service(Days)	Time Limit for disposal by Appellate Authority (Days)	Time limit for disposal by the Reviewing Authority (Days)	User Charges, if any (in Rupees)
1		Certified copy of Mutation.	<ol> <li>Assistant Revenue Officer (ARO).</li> <li>Secretary, i/c Land &amp; Revenue, KAAC, Diphu.</li> <li>Principal Secretary, KAAC, Diphu.</li> </ol>	5 days if no objection from any person is filed	30 days.	30 days.	Rs.20/- per page.
2	Land & Revenue	Income certificate.	<ol> <li>Assistant Revenue Officer (ARO).</li> <li>Secretary, i/c Land &amp; Revenue, KAAC, Diphu.</li> <li>Principal Secretary, KAAC, Diphu.</li> </ol>	5 days.	30 days.	30 days.	Rs.20/-
3		Certified copy of Field Mutation.	<ol> <li>Assistant Revenue Officer (ARO).</li> <li>Secretary, i/c Land &amp; Revenue, KAAC, Diphu.</li> <li>Principal Secretary, KAAC, Diphu.</li> </ol>	5 days if no objection from any person is filed	30 days.	30 days.	Rs.20/-
4		Land Holding Certificate.	<ol> <li>Assistant Revenue Officer (ARO).</li> <li>Secretary, i/c Land &amp; Revenue, KAAC, Diphu.</li> <li>Principal Secretary, KAAC, Diphu.</li> </ol>	5 days.	30 days.	30 days.	Rs.20/-
5		Land Revenue Clearance Certificate.	<ol> <li>Assistant Revenue Officer (ARO).</li> <li>Secretary, i/c Land &amp; Revenue, KAAC, Diphu.</li> <li>Principal Secretary, KAAC, Diphu.</li> </ol>	5 days.	30 days.	30 days.	Rs.20/-

Joint Secretary & Nodal Officer, ARIASS, Karbi Anglong Autonomous Council,

DIPHU

Principal Secretary, i/c
Karbi Anglong Autonomous Council,

MDIRHU

### KARBI ANGLONG AUTONOMOUS COUNCIL KAAC :: SECRETARIAT DIPHU – 782460.

## **NOTIFICATION**

Dated Diphu, the 20th June, 2019.

No. KAAC/IT-31/2017-18/139: Having the Assam Right to Public Service Act, 2012, adopted by the authority of Karbi Anglong Autonomous Council, Diphu vide Notification No. KAAC/IT-31/2017-18/71, Dated 10/10/2018 and in continuous to the previous notification No.KAAC/IT/2017-18/121, dtd.02/02/2019, the Designated Public Servant (DPS), Appellate Authority (AA) and Reviewing Authority (RA) as required under Section (4) of the said Act, are hereby notified as follows:

Sl. No.	Department	Name of service	Designated public Servant	Appellate Authority	Reviewing Authority
1		Certified copy of Mutation.	Assistant Revenue Officer	Secretary i/c, Land & Revenue, KAAC, Diphu.	Principal Secretary, KAAC, Diphu.
2		Income certificate.	-do-	-do-	-do-
3	Land & Revenue	Certified copy of Field Mutation.	-do-	-do-	-do-
4		Land Holding Certificate.	-do-	-do-	-do-
5		Land Revenue Clearance	-do-	-do-	-do-
		Certificate.			

Principal Secretary, i/c
Karbi Anglong Autonomous Council,
DIPHU.

Memo No. KAAC/IT-31/2017-18/139-A,

Dated Diphu, the 20<sup>th</sup> June, 2019.

Copy forwardrd for favour of kind information and necessary action to :-

- 1. P.A. to the Hon'ble Chief Executive Member, KAAC, Diphu for kind appraisal of the Hon'ble C.E.M.
- 2. The Commissioner & Secretary to the Govt. of Assam, Administrative Reforms & Training Department for favour of kind information and necessary action.
- 3. P.S. to the Chief Secretary to the Govt. of Assam for his kind appraisal.
- 4. P.S. to the Addl. Chief Secretary to the Govt. of Assam and APC, ARIAS Society for his kind appraisal.
- 5. The State Project Director, ARIAS Society for favour of kind information.
- 6. The Deputy Commissioner, Diphu, Karbi Anglong/Hamren, West Karbi Anglong for information.
- 7. All Secretaries/Joint Secretaries/Deputy Secretaries/Under Secretaries, KAAC, Diphu.
- 8. All HODs under the jurisdiction of KAAC, Diphu involved in the notified services.

for information and necessary action.

9. Office File.

Joint Secretary & Nodal Officer, ARIASS
Karbi Anglong Autonomous Council,

DIPHU.

#### KARBI ANGLONG AUTONOMOUS COUNCIL KAAC :: SECRETARIAT DIPHU - 782460.

#### **NOTIFICATION**

Dated Diphu, the 20th June, 2019.

No. KAAC/IT-31/2017-18/138: In continuous to the previous notification No. KAAC/IT-31/2017-18/122, dtd.08/03/2019 and as per Resolution-1 of the Executive Committee meeting held on 30/05/2013 at Karbi Anglong Autonomous Council Secretariat, the authority of Karbi Anglong Autonomous Council, Diphu is pleased to notify to include more Citizen Centric Delivery Services under Assam Right to Public Services (ARTPS) Act, 2012 in addition to the previous notified services vide notification No. cited above within the jurisdiction of Karbi Anglong Autonomous Council, Diphu.

Sl.No.	Department	Name of service		
1		Certified copy of Mutation.		
2	Land Revenue	Income certificate.		
3		Certified copy of Field Mutation.		
4		Land Holding Certificate.		
5		Land Revenue Clearance Certificate.		

Principal Secretary, i/c
Karbi Anglong Autonomous Council,
DIPHU.

Memo No. KAAC/IT-31/2017-18/138-A, Copy to:- Dated Diphu, the 20<sup>th</sup> June, 2019.

- 1. P.A. to the Hon'ble Chief Executive Member, KAAC, Diphu for kind appraisal of the Hon'ble C.E.M.
- 2. The Commissioner & Secretary to the Govt. of Assam, Administrative Reforms & Training Department for favour of kind information and necessary action.
- 3. P.S. to the Chief Secretary to the Govt. of Assam for his kind appraisal.
- 4. P.S. to the Addl. Chief Secretary to the Govt. of Assam and APC, ARIAS Society for his kind appraisal.
- 5. The State Project Director, ARIAS Society for favour of kind information.
- 6. The Deputy Commissioner, Diphu, Karbi Anglong/Hamren, West Karbi Anglong for information.
- 7. All Secretaries/Joint Secretaries/Deputy Secretaries/Under Secretaries, KAAC, Diphu.
- 8. All HODs under the jurisdiction of KAAC, Diphu involved in the notified services.

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Joint Secretary & Nodal Officer, ARIASS, Karbi Anglong Autonomous Council,

DIPHU.