Steps for Submission of application in RTPS portal

Step 1: Login as Citizen: Go to <u>https://rtps.assam.gov.in</u> and click on Login link. Enter your registered email Id or mobile number and password and then click on "LOG IN" button.



Step 2: Once successfully logged in, click on "View all available services" under "Apply for Services" link on the left panel as shown below.



Step 3: Type "Application for Marriage Registration" in the search category and click on the service name as shown below to access the online application form for the said service.

Menu		≡	₽Themes	Language	🛔 AMIT SHARMA
曫 Manage Profile	<				
C Apply for services	~	Apply for services / View All Available Services			
View all available services			\sim		
View Status of Application	<	view ASSAM Services			
•• Messages & Alerts	<			Search Applicatio	n for Marriage R
		SLNo. Là Service Name	Department Name		11 State 11
		1 Application for Marriage Registration	Revenue & Disaster Mana	gement Departmen	t ASSAM
		Showing page 1 of 1	First	Previous 1	Next Last
		x			•

Step 4: On clicking the service, the online application form appears along with the General Instructions as shown below:



p 5: Download the "Marriage Notice Template" from the RTPS portal as shown below.

Application for Marriage Registration বিবাহ পঞ্জীয়নৰ বাবে আবেদন	
	Marriage Notice Template
Guidelines for Filling Up the Form/প্ৰপত্ৰ ভিতকিৰণৰ নিৰ্দেশনা	
Attachments/Annexures/ 1. Copy of the Applicant's ID proof(Bride/Groom) to be uploaded in the annexure section. ১. আবেদনকাৰিৰ পৰিচয় পত্ৰৰ প্ৰতিলিপি (দৰা-কইনা) সন্নিবিষ্ট শাখাত আপলোড কৰিব লাগিব	
2. Copy of the Address proof (Voter ID/Passport/Bank Passbook/Aadhaar Card etc) of Bride/Groom. ২. আবেদনকাৰিৰ ঠিকনাৰ প্ৰমাণ পত্ৰ (ডোটাৰ পৰিচয় পত্ৰ/প্ৰৱেশিকা পৰীক্ষাৰ প্ৰৱেশ পত্ৰ/পাচপোট/বেংক পাচবুক/আধাৰ কাৰ্ড) দৰা-কইনা উভয়ৰে	
3. Copy of Age proof(Birth certificate/BSLC Admit) of Bride/Groom. ৬. বয়সৰ প্রমাণ পর্(ডাবান প্রমাণ পর্/প্রেংশিকা প্ৰীফাৰ পূরণে পর)	
4. In case of Intended Marriage,download the Marriage Notice Template (Click here to download) and Upload it in the annexure section along with signatures of both bride and groom. ৪.ইঞ্জিত বিবাহৰ ক্ষেত্ৰত Marriage Notice Template ডাউনলোড কৰি দৰা-কইনা উভয়ৰে চহীৰ সৈতে সমিবিষ্ট শাখাত আপলোড কৰিব	the
5. In case of Solemnised Marriage, Signature of both Wife and Busband are required to be uploaded in the annexure section. ৫.আনুষ্ঠানিক বিবাহৰ ফ্লেব্ৰড স্ৰা-কইনাৰ চহী সন্নিবিষ্ট শাখাত আপলোড কৰিব	
Stipulated time limit for delivery/প্ৰাপ্তিৰ নিৰ্দিষ্ট সময়সীমা After 30 days and before 90 days from the date of publication of notice for intended marriage/application for registration of marriage./ইঞ্জিত ৰিব পঞ্জীয়ন কৰণৰ বাবে জাননী জাৰী কৰাৰ পৰা ৬০ দিনৰ পৰা ৯০ দিনৰ ভিতৰত	হৰ আবেদন
Eligibility oriteria to obtain the certificate/গ্ৰহনযোগ্যতা নিশ্যুক Ame/বয়স - Bride-not less than 18 years/Groom- not less than 21 years in case of Intended Marriage/ইঞ্জিত বিবাহৰ জ্যেতাত কইনাৰ নিয়তম ১৮ বছৰ / সৰা	ৰ ২১ বছৰ

This notice is required to be filled up and uploaded in the Annexure section in case of intended Marriage.

	Notice of Intended Marriage								
To, The Mar We here three cal	riage Officer, by give notice that endar months fron	a marriage under n the date hereof.	the Speci	al Marriage Act 195	i4, is intended to be solemnised betw	een us within			
Name	Condition	Occupation	Age	Dwelling	Permanent dwelling place if present dwelling place not permanent	Length of Residence			
Witne	ess our hands the _	date	2		Signature of Brideg	room			

		Apply for Marriage R		
Marriage type/বিবাহৰ প্ৰকাৰ	ब *			
Intended Marriage/ইন্সিত বিব	াহ 🗸			
Marriage Act/ বিবাহ আইন	•			
The Special Marriage Act, 19	954/ বিশে 🗸			
Prefix/ উপসর্গ *		First Name/ প্রথম নাম *	Middle Name/ মধ্যনাম	Last Name/ অন্তিম নাম *
Mr./ মিঃ	~	Harihar		Das
Gender / লিংগ *		Mobile Number/ম'বাইল নস্বৰ	E-Mail/ই-মেইল	
Male / পুৰুষ	~	9707710711	biswajitdas43@gmail.com	
Select District/জিলা নির্বাচন	ন কৰক *	Office	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক *	Најо
Select District/জিলা নির্বাচন	ৰ কৰক *	Office KAMRUP Bride	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক • Details/কইনাৰ বিৱৰণ	Hajo
Select District/জিলা নির্বাচন Prefix/ উপসর্গ	মুকৰক *	Office KAMRUP Bride Bride First Name/ প্রথম নাম •	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক • Details/কইনাৰ বিৱৰণ Bride Middle Name/ কইনাৰ মধ্য নাম	Hajo Bride Last Name/ কইনাৰ অস্তিম নাম *
Select District/জিলা নির্বাচন Prefix/ উপসর্গ Mr./ মিঃ	र क रक *	Office KAMRUP Bride Bride First Name/ প্রথম নাম • Upasana	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক • Details/কইনাৰ বিৱৰণ Bride Middle Name/ কইনাৰ মধ্য নাম	Hajo Bride Last Name/ কইনাৰ অস্তিম নাম * Das
Select District/জিলা নির্বাচন Prefix/ উপসর্গ Mr./ মিঃ Prefix/ উপসর্গ	ৰ কৰক * ~	Office KAMRUP Bride First Name/ প্রথম নাম • Upasana Father's First Name/পিতাৰ প্রথম নাম •	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক • Details/কইনাৰ বিৱৰণ Bride Middle Name/ কইনাৰ মধ্য নাম Father's Middle Name/ পিতাৰ মধ্য নাম	Hajo Bride Last Name/ কইনাৰ অন্তিম নাম * Das Father's Last Name/ পিতাৰ অন্তিম নাম
Select District/জিলা নির্বাচন Prefix/ উপসর্গ Mr./ মিঃ Prefix/ উপসর্গ * Mr./ মিঃ	र कबक * ✓	Office KAMRUP Bride First Name/ প্রথম নাম * Upasana Father's First Name/পিতাৰ প্রথম নাম * Paramjib	Details/কাৰ্য্যালয় বিৰৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক • Details/কইনাৰ বিৰৰণ Bride Middle Name/ কইনাৰ মধ্য নাম Father's Middle Name/ পিতাৰ মধ্য নাম	Hajo Bride Last Name/ কইনাৰ অন্তিম নাম * Das Father's Last Name/ পিতাৰ অন্তিম নাম
Select District/জিলা নির্বাচন Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ *	प कबक [•] ∨ ∨	Office KAMRUP Bride Bride First Name/ প্রথম নাম • Upasana Father's First Name/পিতাৰ প্রথম নাম • Paramjib Mother's First Name/মাতৃৰ প্রথম নাম •	Details/কাৰ্য্যালয় বিৱৰণ Select Office/কাৰ্য্যালয় বাছনি কৰক Details/কইনাৰ বিৱৰণ Bride Middle Name/ কইনাৰ মধ্য নাম Father's Middle Name/ পিতাৰ মধ্য নাম	Hajo Bride Last Name/ কইনাৰ অন্তিম নাম ° Das Father's Last Name/ পিতাৰ অন্তিম নাম ° Das Mother Last Name/ মাতৃৰ অন্তিম নাম °

ride Status/কইনাৰ স্থিতি '			Occupation/বৃস্তি *		
Unmarried/অবিবাহিত		~	Private Service		~
Category/ শ্রেণী *			Date of Birth/ জন্মৰ তাৰিখ *		
МОВС		~	01/05/1986		
Mobile Number/ ম'বাইল নম্ব	ৰ '		E-Mail/ ইমেইল		
8811900452			upasana123@gmail.com		
Person with Disability/ বিব No/ নহয়	ফলাঙ্গ ব্যক্তি *	~			
Names of Children from the earlie	er marriage (if any) in case of divorce/widow				
First Name/ প্রথম নাম	Middle Name/ মধ্য নাম	Last Name/ অন্তিম নাম	Date of Birth/ জন্মৰ তাৰিখ	Present Address/ বর্তমান ঠিকনা	
				A	

Enter the Bride's present and Permanent address as shown below:

Name of Dependent (If any)		-			1 6
First Name/ প্রথম নাম 🛛 🕅	liddle Name/ মধ্য নাম	Last Name/ আন্তম নাম	Date of Birth/ জন্মৰ আ	ৰখ Present Addr	ress/ বৰ্তমান ঠিকনা
					8 🔂
ncome of Parents (Father+Mothe	r)/ পিতৃ-মাতৃৰ উপাৰ্জন 🔹				
Rs. 50001 to Rs. 100000	~				
		Bride Present Address/	কইনাৰ বৰ্তমান ঠিকনা		
Country/দেশ	Stat	te/ৰাজ্য *	Dis	strict/জিলা	
Country/দেশ • India	Stat	te/ৰাজ্য * SSAM	Dis ~	strict/জিলা AMRUP	~
Country/দেশ • India /illage/Town/গাওঁ/চহৰ •	Stat ~ As Polic	te/ৰাজ্য * iSAM ce Station/থানা *	Dis K Pos	strict/জিলা AMRUP st Office/ডাকঘৰ •	· · · · · · · · · · · · · · · · · · ·
Country/দেশ • India /Illage/Town/গাওঁ/চহৰ • Azara	Stat Stat AS Polic Aza	te/ৰাজ্য * isAM ce Station/থানা *	Dis K Pos Az	s trict/জিলা AMRUP st Office/ডাকঘৰ * zara	~
Country/দেশ • India Village/Town/গাওঁ/চহৰ • Azara Pin Code/শিন •	Stat Stat Poli- Aza LAC	te/ৰাজ্য * SAM ce Station/থানা * ara ৮/ বিধান সভা সমষ্টি *	Dis K Po: Az	strict/ডিলা AMRUP st Office/ডাকঘৰ * cara	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Country/দেশ • India Village/Town/গাওঁ/চহৰ • Azara Pin Code/শিন • 781004	Stat	te/ৰাজ্য * SSAM ce Station/থানা * ara // বিধান সভা সমষ্টি *	Dis K Po: Az	strict/জিলা AMRUP st Office/ডাকঘৰ * ফাৰ	~~~~~
Country/দেশ * India Village/Town/গাওঁ/চহৰ * Azara Pin Code/শিন * 781004 Residency period at present address/শক্ষম	Stat AS Poli Aza LAC Jalu	terৰাজ্য * ISAM ce Station/থানা * ara c/ বিথান সভা সমষ্টি * ukbari	Dis K Pos Az	strict/জিলা AMRUP st Office/ডাকঘৰ * zara	~~~~~
Country/দেশ * India Village/Town/গাওঁ/চহৰ * Azara Pin Code/পিন * 781004 Residency period at present address/বর্ত্তমা সময় *	Stat AS Poli Aza LAC Jalu মঠিকনাত বসবাস কৰা	terৰাজ্য * ISAM ce Station/থানা * ara c/ বিথান সভা সমষ্টি * ukbari	Dis K Pos Az	strict/জিলা AMRUP st Office/ডাকঘৰ * zara	~
Country/দেশ * India //illage/Town/গাওঁ/চহৰ * Azara গাn Code/পিন * 781004 Residency period at present address/বর্ত্তমা সময় * Year/বত্ত্ব * Month/	Stat AS Polik Aza LAC Jalu মিই ওঁকনাড বসবাস কৰা	terৰাজ্য * ISAM ce Station/থানা * ara c/ বিধান সভ্য সমষ্টি * ukbari	Dis K Pos Az	strict/জিলা AMRUP st Office/ডাকঘৰ * zara	~

		Bride Permanen	t Address/কইনাৰ স্হায়ী	ঠিকনা	
Permanent Address same as Prese স্থায়ী ঠিকনা বৰ্ত্তমান ঠিকনাৰ নিচিনা	ent Adress/				
Yes					
Country/দেশ *		State/ৰাজ্য *		Distric	t/জিলা
India	~	ASSAM	~	KAMR	UP
Village/Town/গাওঁ/চহৰ		Police Station/থানা *		Post Of	ffice/ডাকঘৰ *
Azara		Azara		Azara	
Pin Code/পিন *					
781004					
		Pridogro	en Detaile/Falle addage		
		Bridegro	om Details/ দৰাৰ বিৱৰণ		
Prefix/ উপসর্গ	Groom First I	Bridegro Name/ দৰা প্ৰথম নাম	om Details/দৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ	ঢ নাম	Groom Last Name/ দৰা অন্তিম নাম
Prefix/উপসর্গ * Mr./ মিঃ	Groom First M Harihar	Bridegro Name/ দৰা প্ৰথম নাম	om Details/দৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ	৫ নাম	Groom Last Name/ দৰা অন্তিম নাম * Das
Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ *	Groom First I Harihar Father's First	Bridegro Name/ দৰা প্ৰথম নাম t Name/ দেউতাৰ প্ৰথম নাম	om Details/দৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ Father's Middle Name/ দেউত নাম	্য নাম হাৰ মধ্য	Groom Last Name/ দৰা অন্তিম নাম * Das Father's Last Name/ দেউতাৰ অন্তিম নাম *
Prefix/ উপসর্গ • Mr./ মিঃ Prefix/ উপসর্গ • Mr./ মিঃ	Groom First I Harihar Father's First	Bridegro Name/ দৰা প্ৰথম নাম t Name/ দেউতাৰ প্ৰথম নাম	om Details/দ্ৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ Father's Middle Name/ দেউত নাম	য় নাম হাৰ মধ্য	Groom Last Name/ দৰা অন্তিম নাম * Das Father's Last Name/ দেউতাৰ অন্তিম নাম *
Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ * Mr./ মিঃ	Groom First I Harihar Father's First Parameswar	Bridegro Name/ দৰা প্ৰথম নাম * Name/ দেউতাৰ প্ৰথম নাম	om Details/দ্ৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ Father's Middle Name/ দেউত নাম	য় নাম চাৰ মধ্য	Groom Last Name/ দৰা অন্তিম নাম * Das Father's Last Name/ দেউতাৰ অন্তিম নাম * Das
Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ * Mr./ মিঃ Prefix/ উপসর্গ *	Groom First I Harihar Father's First Parameswar Mother's First	Bridegro Name/ দৰা প্ৰথম নাম * t Name/ দেউতাৰ প্ৰথম নাম t Name/ মাতৃৰ প্ৰথম নাম *	om Details/দৰাৰ বিৱৰণ Groom Middle Name/ দৰা মধ Father's Middle Name/ দেউত নাম Mother's Middle Name/ মাতৃ-	য় নাম চাৰ মধ্য ৰ মধ্য নাম	Groom Last Name/ দৰা অন্তিম নাম * Das Father's Last Name/ দেউতাৰ অন্তিম নাম * Das Mother's Last Name/ মাতৃৰ অন্তিম নাম

Enter the Bridegroom Details as shown below:

Bridegroom Status/Hala 1%					
Unmarried/অবিবাহিত		✓ F	Private Service		~
Category/ শ্রেণী *		Da	ate of Birth/ জন্মৰ তাৰিখ *		
GENERAL		✓ 2	20/05/1984		
Mobile Number/ ম'বাইল নস্ব	ब *	E-	Mail/ ইমেইল		
9707710711		b	oiswajitdas43@gmail.com		
Aadhaar Number/ আধাৰ নহ	ৰ				
Person with Disability/ বিক	লাঙ্গ ব্যক্তি *				
No/ নহয়					
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widov Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জন্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা	
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widov Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ লা	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম	rmarriage(if any) in case of divorcee/ widoo Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জন্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widox Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জন্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widox Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widow Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ ি	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widow Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ ি	Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম Names of Dependent(if any) First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widow Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ Date of Birth/ জম্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা] Present Address/ বর্তমান ঠিকনা	80
Names of Children from the earlie First Name/ প্রথম নাম Names of Dependent(if any) First Name/ প্রথম নাম	r marriage(if any) in case of divorcee/ widow Middle Name/ মধ্য নাম Middle Name/ মধ্য নাম	wer Last Name/ অন্তিম নাম Last Name/ অন্তিম নাম	Date of Birth/ জম্মৰ তাৰিখ Date of Birth/ জম্মৰ তাৰিখ	Address/ বর্তমান ঠিকনা] Present Address/ বর্তমান ঠিকনা	80

Enter Bridegroom Present and Permanent Details:

		Groom Present Addre	≥ss/বর্ত্তমান ঠিকন	Т	
Country/দেশ		State/ৰাজ্য *		District/জিলা	
India	~	ASSAM	~	KAMRUP METRO	~
Village/Town/গাওঁ/চহৰ *		Police Station/থানা *		Post Office/ডাকঘৰ *	
Guwahati		Paltan Bazar		Ulubari	
Pin Code/পিন *		LAC/ বিধান সভা সমষ্টি *			
781007		Dispur			
Residency period at present ad তথ্য	ldress/বৰ্ন্তমান ঠিকনাত থকা সময়ৰ				
Year/বছৰ *	Month/মাহ *				
30	0				
		Groom Permanent Addre	_{ess/} দৰাৰ স্থায়ী ঠিন্	কনা	
Permanent Address sam বৰ্ত্তমান ঠিকনাৰ দৰে একে	ne as Present Address/	Groom Permanent Addre	_{255/} দৰাৰ স্থায়ী ঠিন	কনা	
Permanent Address sam বৰ্ত্তমান ঠিকনাৰ দৰে একে ঔYes	ne as Present Address/	Groom Permanent Addre	_{255/} দৰাৰ স্থায়ী ঠি	ው ম]	
Permanent Address san বৰ্ত্তমান ঠিকনাৰ দৰে একে থ Yes Country/দেশ	ne as Present Address/	Groom Permanent Addre State/বাড্যা	₈₈₅ /দৰাৰ স্থায়ী ঠি	কনা District/জিল্যা	
Permanent Address sarr বৰ্ত্তমান ঠিকনাৰ দৰে একে বি Yes Country/দেশ * India	ne as Present Address/	Groom Permanent Addre State/ৰাজ্য • ASSAM	৯৯৯/দৰাৰ স্থায়ী ঠিঁ ~	কনা District/জিলা KAMRUP METRO	~
Permanent Address sam বর্ত্তমান ঠিকনাৰ দৰে একে ৫ Yes Country/দেশ * India Village/Town/গাউ/চহৰ *	ne as Present Address/ ~	Groom Permanent Addre State/বাড়্য • ASSAM Police Station/থ্যন্য •	৯৪৯/দৰাৰ স্থায়ী ঠিন	কনা District/জিলা KAMRUP METRO Post Office/ডাকঘৰ *	~
Permanent Address sam বৰ্ত্তমান ঠিকনাৰ দৰে একে 2 Yes Country/দেশ * India Village/Town/গাঙৈ/চহৰ * Guwahati	ne as Present Address/ v	Groom Permanent Addre State/ৰাজ্য • ASSAM Police Station/থানা • Paltan Bazar	৯৪৯/দৰাৰ স্থায়ী ঠিন	কনা District/জিলা KAMRUP METRO Post Office/তাকঘৰ * Ulubari	~
Permanent Address sam বৰ্ত্তমান ঠিকনাৰ দৰে একে 2' Yes Country/দেশ * India Village/Town/গাওঁ/চহৰ * Guwahati Pin Code/পিন *	ne as Present Address/ ~	Groom Permanent Addre State/ৰাজ্য • ASSAM Police Station/খান্য • Paltan Bazar	sss/দৰাৰ স্থায়ী ঠিন স	কন্। District/জিলা KAMRUP METRO Post Office/ডাকঘৰ ° Ulubari	~

Click on "**Submit**" button after entering the Captcha as shown below:

Word verification
Please enter the characters shown above
jw62ka
🖹 Draft 🛛 Submit 🖉 Close 🖉 Reset
Site is technically designed, hosted and maintained by National Informatics Centre Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj POWERED BY SERVICE/PLUS

Step 6: The submitted application will be available for preview where applicant can edit the application(if required). Then click on the "Attach Annexure" button to upload the supporting documents relevant to the service.

India ASSAM KAMRUP METRO Guwahati Patlan Bazar Ulubari 781007
ASSAM KAMRUP METRO Guvahati Palan Bazar Ulubari 781007
KAMRUP METRO Guwahati Patan Bazar Ulubari 781007
Guwahati Patan Bazar Ulubari 781007
Pattan Bazar Ulubari 781007
Ulubari 781007
781007
No/ নহয়
11/05/2021
Sub Registrar Office(Sub Registrar- Guwahati)
http://eservices.assam.gov.in/configur
Image: Control of the second secon
N 1' S

Step 7: Once all the documents are uploaded it can be previewed by clicking on the file name as shown in the below screenshot. Then click on the "Make Payment" button to pay the requisite user fee for the service.

→ G in https	//eservices.assam.gov.in/configure/editSaveAnnexure.do	??OWASP_CSRFIOKEN=W92M-GK97-85IJ-196J-ZQ1Q-EGYS-HU4U-XKAV&applid=26322&ci	QY	3	• •	:
	Pin Code/পিন :	781007				
	Section					
	Relationship of Parties before Marriage (if any) বিবাহৰ আগতে পাৰ্টিৰ	No/ নহয়				
	সম্পর্ক :					
	Date of Marriage Ceremony/ বিবাহ অনুষ্ঠানন তাৰিখ :	11/05/2021				
	Annexure List					
	1) Identity proof of Bride/Mile	Driving License				
	2) Identity proof of Groom/Husband	Voter ID Card				
	3) Age proof of Bride/Wife	A copy of Proof of date of birth.				
	4) Marriage Notice	Copy of Marriage Notice				
	5) Age proof of Groom/Husband	A copy of Proof of date of birth.				
	6) Present Address Proof of Bride/Wife	Electricity bill certified by Land Owner				
	7) Permanent Address Proof of Bride/Wife	Photocopy of the Bank Pass Book of the Applicant				
	 Permanent Address Proof of Groom/Husband 	Photocopy of the Bank Pass Book of the Applicant				
	 Present Address Proof of Groom/Husband 	Telephone Bill certified by Land Owner				
	10) Signature of Husband	Copy of Signature of Husband				
	11) Signature of Wife	Copy of Signature of Wife				
	12) Consent for Authentication by Bride/Wife	Consent for Authentication by Bride/Wife				
	 Consent for Authentication by Bridegroom/Husband 	Consent for Authentication by Bridegroom/Husband				
	 Declaration Certificate by Parties Marriage Card of Both Parties (if available) 	Declaration Certificate by Parties Marriage Card of Both Parties (if available)				
	Additional Details					
	Apply to the Office	Sub Registrar Office(Sub Registrar- Guwahati)				
		🗄 Make Payment 💽 Cancel 😜 Print	Do	wnload	PDF	1
	5					
				10	26	
	💽 💽 📐 🥫 🖄 🐠 🖳	🚯 ^ Q 🥀 🕪	ENG	31-05-	-2021	₹.

Step 8: Mode of Payment is already selected as "EGRAS" for the service along with the application charge which is Rs.20/- for "Certified Copy of Jamabandi". Click on the "Make Payment" button.

• **Application is submitted by the Applicant:** No Service/Printing/Scanning Charge is to be paid if the application is submitted by the applicant himself/herself

Menu	=		Themes	Language	🌲 AMIT SHARMA
曫 Manage Profile 🛛 🔍 🤇	PAYMENT DETAILS	APPLICATION FOR MARRIAGE REGISTRATION			
♥\$ Apply for services ∨	Mode Of Payment	EGRAS Assam	1		
View all available services					
• View Status of Application <	Application Charge	202.0			
Messages & Alerts <	Total Amount to be paid (in Rs.)	202.0			
			🖹 Make Paymen	ot O Reset	S Cancel

• **Application is submitted through PFC/CSC:** Service Charge, Printing and Scanning charges are to be paid by the Applicant in case applicant submits the applications thorough PFC/CSC

PAYMENT DETAILS		
Mode Of Payment	eGRAS Assam	
Application Charge	250.0	
Service Charge	30.0	
Printing Charge	10.0	
Scanning Charge	5.0	
Total Amount to be paid (in Rs.)	295.0	
	🖺 Make Paymer	t OReset ⊗Cancel

Step 9: Application will be automatically redirected to the "EGRAS" payment gateway and then make the payment by selecting the Bank as per your convenience from the dropdown menu.

0	1	▲ https://uatgras.assam.gov.in/challan/views/frmgrnfordept.php ・・・ ♥ ☆	Search III 🖸
		You are being redirected to Payment Gateway • This is a secure payment gateway using 128 bit SSL encryption • It will take about 1 to 5 seconds to redirect, but it may take longer at certain times • Please do not press "Submit" button once again or the "Back" or "Refresh" buttons.	

	Government Receipt Accounting Syste	m Directorate of Accounts & Treasuries, Government of Assam, India
(Payment For : Inspector General of Re	gistration
	Scheme	0030-03-800-0000-000-01 (₹ 2) 0070-00-800-0000-000-15 (₹ 200)
	Tin No. / Tax ID	
	Dealer Name	Harihar
	Department ID	IGRRPP3067
	Total Treasury Challan Amount	₹ 202
	Receipt Finanacial Year	2021-2022
	Payment Period	One Time
	Payment Mode	● e-Payment ○ Payment Across Bank Counter (Cash/Cheque) ○ Payment Gateway
	Select Bank *	Select Bank ~
	All the inf Note [•] Correction in challan data is not p Refund of Pr	ormation entered is found correct in the above draft. ossible once you proceed, click on Cancel button if you want to modify the above information. challan will be processed by respective Department @Agree Obisagree occeed for Payment Cancel

Step 10: After successful payment of the application charge, system generated QR coded acknowledgement receipt with an RTPS Acknowledgement number will be generated which can be downloaded as well as can be printed as shown below:

ACKNOWLEDGEMENT			
ARTPS			
Application Acknowledgment			
<u>Acknowledgement no:</u> RTPS-MRG/2021/00014 Dear Harihar,		Dat	<u>te:</u> 31/05/2021
Your application for Marriage Registration has been submitted successfully on 31/05/2021 and your Acknowledgement No. is RTPS-MRG/2021/00014. Please use this Acknowledgement to future communication related to this application. If the application has been accepted by the Revenue and Disaster Management Department the service shall be provided after 30 days an notice for intended marriage/application for registration of marriage. You may raise an appeal at http://ttps.assam.gov.in/ if the service is not delivered within that period. You can call us a at rtps-assam@assam.gov.in/ if the service is not delivered within that period. You can call us a at rtps-assam@assam.gov.in/	number for tra Id before 90 da It 6000901977,	cking the applicatio ys from the date of J Mon-Sat - 8am to 8p	on and for any publication of om or write us
The following fees have been collected for this application.			
1. Notice Fee Rs. 2			
2. User Charge Rs. 200			
Total Rs. 202			
Thank You.			
ARTPS			
	8 Print	Sexport to PDF	8 Close

2.1 Steps for Tracking the Application

Step 1: Click on the **"Track Application Status**" under **"View Status of Application**". Then put the RTPS Acknowledgement number in the search box provided and click on the **"Get Data**" button as shown below.

Menu		🏳 Themes Language 🧯 AMIT SHARMA
👹 Manage Profile 🔹 🤇		
Q Apply for services <	View status or Application / Track Application Status	
 View Status of Application 		
Track application status	Prom Jate: 23/02/2021	
 View Incomplete Application Revalidate Payment 	App Ref No. RTPS-MRG/2021/00014	0
Modify Submissions		3
Messages & Alerts		🖺 Get Data

Step 2: Click on the status to track the submitted application.

View	View Status Of Application / Track Application Status								
	From Date :	28/02/2021		To Date :	31/05/2021	i			
	App Ref No.	RTPS-MRG/2021/00014							
	1							🖺 Get Data	
Show 1	0 V entries							Search:	
SNo	SNo Service Name Application Reference No Submission Date Due Date Current Status -								
1	Application for Marriage Regis	stration		RTPS-MRG/2021/00014		31/05/2021	NA	Under Process	
Showin	Showing 1 to 1 of 1 entries First Previous 1 Next Last								

S	tatus of Ap	plication					×	
	Application	Reference Number :		RTPS-MRG/2021/00014			•	
	Name of the	e Service :		Application for Marriage Registration				
	Applied By	:		AMIT SHARMA				
	Application	i due Date :		31/05/2021				
	S.No.	Task Name	Form Details	Issued Document(s)	Status	Demerke		
				issued boodment(s)	status	Remarks		
	1	Application Submission	View	Application Acknowledgement	Completed	NA		
	1 2	Application Submission Post application to Panjeeyan	View	Application Acknowledgement Nil	Completed Forwarded	NA NA		
	1 2 3	Application Submission Post application to Panjeeyan Recieve response from Panjeeyan	View NA NA	Application Acknowledgement Nil Nil	Completed Forwarded Under Process	NA NA NA		
	1 2 3	Application Submission Post application to Panjeeyan Recieve response from Panjeeyan	View NA NA	Application Acknowledgement Nil Nil	Completed Forwarded Under Process	NA NA NA	Ŧ	

2.3 Downloading output Certificate:

Step 1: Login as citizen/PFC operator in RTPS portal.



Step 2: GO to "Track Application Status" and search with the RTPS ack no. as shown below. Once searched, click on the "Delivered" link to download the certificate.

Menu	≡	🏳 Themes Language 🏮 AMIT SHARMA
😁 Manage Profile 🛛 🔇 🔇	New Oxford Oxford and a Station Oxford	
Image: Apply for services	view Status Of Application / Track Application Status	
View Status of Application	From Date: 20/12/2020 = To Date: 20/12/2021 =	
 Track application status View Incomplete Application 	20/12/2020 00	
Revalidate Payment	App Ref No. RTPS-ROR/2021/00009	
Modify Submissions		
Messages & Alerts		🖺 Get Data
	Show 10 v entries	A Country (
	SNo Service Name Application Reference No Submission Date Due Da	te Current Status
	1 Issuance of Certified Copy of Jamabandi or Records of Right RTPS-ROR/2021/00009 19/03/2021 24/03/2	2021 Delivered
	Showing 1 to 1 of 1 entries	First Previous 1 Next Last 🗸
	4	

Step 3: All the task names along with the remarks by the respective officials can be seen in the pop up window. On Clicking the "Marriage Notice Acknowledgement" link to download.

ork	Status of Application							
	Applica	tion Reference Number :		RTPS-MRG/2020/00534			•	
fApplicatio	Name o	f the Service :		Application for Marriage Registration GOKUL DEKA				
From	Applied	Ву :						
App F	Applica	tion due Date :	29/10/2020					
	S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks		
	1	Application Submission	View	Application Acknowledgement	Completed	NA		
	2	Post application to Panjeeyan	NA	Nil	Forwarded	NA		
ntries	3	Recieve response from Panjeeyan	NA	Marriage Notice Acknowledgement	Delivered	NA	-	
ervice Name						C	lose	tre di